

Holbrook Board of Selectmen

Minutes of the Regular Session of

Wednesday, August 26, 2015

Present: Matthew V. Moore, Chairman  
Kevin J. Sheehan, Vice-Chairman  
Daniel F. Moriarty, III, Clerk  
Richard B. McGaughey, Associate

In attendance: Edward J. O'Brien, Interim Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
William Smith, Chief of Police  
Luke McFadden, Fire Chief  
Benjamin Ecord, Superintendent of Public Works

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

A moment of silence was observed in memory of Mrs. Delores Smothers, a former Trustee of Holbrook Public Library.

It was reported that:

- The Health Agent and Building Inspector will be visiting a home on Union Street that has been reported as a possible rooming house.
- Holbrook Cares will be holding a vigil on August 30<sup>th</sup>, from 7 pm – 9 pm, in memory of those who have died due to addiction to drugs.
- There will be a Bulky Items and White Goods Collection during the week of August 31<sup>st</sup> through September 4<sup>th</sup>.
- The United Methodist Church is holding a Lobster Roll Fundraiser on August 28<sup>th</sup>.

It was discussed that the dedication of the new meeting room as the Selectman Noel C. King Meeting Room will be held on a Sunday. Veterans' organizations and the state delegation will be invited.

Police Chief William Smith introduced the THREE NEW RECRUITS who recently completed the Police academy. Officer Samuel A. Sterling, Officer Michael S. Eshner, and Officer Casey W. Surprenant were present, together with members of their families. Officer Sterling, followed by Officer Eshner, and then Officer Surprenant, came forward individually and were sworn in by Town Clerk Jeanmarie Tarara. All were congratulated and thanked for choosing to serve the Town of Holbrook.

Due to a conflict with Yom Kippur, the Special Town Meeting previously scheduled has been cancelled.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen schedule a SPECIAL TOWN MEETING on Wednesday, September 30, 2015, at 7:15 pm, in the auditorium of Holbrook Junior-Senior High School, 245 South Franklin Street

VOTE: 4:0

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MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen vote to open the warrant for the September 30, 2015 Special Town Meeting immediately, and that the warrant for said meeting close at 12:00 pm on Tuesday, September 8, 2015

VOTE: 4:0

Mr. O'Brien explained that the Department of Revenue, Division of Local Services' TECHNICAL ASSISTANCE SECTION provides free consultant services to towns on various municipal operations, and asked that the Board authorize the use of these services. Mr. Moore asked that the DOR services take place after the new town administrator is hired.

MOTION: By Mr. Moore, second by Mr. McGaughey, that the Board of Selectmen authorize the Town Administrator to engage the Department of Revenue, Division of Local Services' Technical Assistance Section for consultant services

VOTE: 4:0

Mr. O'Brien said that the Town Administrator SEARCH COMMITTEE has been very productive. The original 31 applicants have been narrowed to 10 – 12, which will then be narrowed to 5. They expect to have recommendations for the Selectmen by September 23<sup>rd</sup>.

Mr. O'Brien said that there is a possibility of utilizing the closed LANDFILL to generate revenue. The Board was asked to review an agreement with a company that would like to come in and explore whether the site is appropriate to receive fill that will level the property off in areas and make it potentially useful for certain purposes in the future.

The process on the TRANSFER STATION is moving forward. The Town will see the elimination of the current pickup fees and a drop off area will be available for residents. Recently, however, Rep. Walter F. Timilty arranged for a tour of the site with other officials. Neither the Town, nor TLA-Holbrook, were contacted about a group touring the site.

Supt. Ecord reported that:

- The "caution children" sign has been taken down and moved further down the street at the Mt. Pleasant/Cedarhill/Scott Street area so that a stop sign could be installed. The Police will also be monitoring the area with radar, due to reports of vehicles speeding through the residential neighborhood.
- The traffic signals at Weymouth/Pine/Sycamore will be flashing by the weekend. The intersection cannot be paved until Verizon moves their wires.
- The sidewalks are being paved on Quincy Street
- The Hillsdale main water line will be started this week.
- The water treatment plant had two pumps go down. Flushing was done, and it has been resolved at this time.
- A garden group will be sprucing up the Council on Aging in the next few days.

Selectman Sheehan reviewed a proposal received from BETA Group, Inc., the Town's PAVEMENT MANAGEMENT engineering consultant. Services recommended include two tasks: Pavement Management Support Services and Crack Seal – Preparation of a Contract Book. They would update the pavement management plan and develop a bid package for crack sealing. The two tasks total \$18,000, and could be paid for from the Chapter 90 funding.

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MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen accept the BETA Group, Inc. proposal for two tasks, Task 1 – Pavement Management Support Services and Task 2 – Crack Seal – Preparation of Contract Book, for total project costs of \$18,000.

VOTE: 4:0

Chief Smith reported that details on a \$6,000 grant for equipment will be discussed at an upcoming meeting. The Department received a \$10,000 grant from the state for new vests, which covers half the cost.

Chief McFadden reported that a critical piece of the main transmitter at the Public Safety Building has been installed, and a Firefighter candidate who was offered a position, has accepted.

Treasurer/Collector Digirolamo said that the tax takings have been advertised and he is working on the borrowing for the new school project.

MOTION: At 7:48 pm, to adjourn to executive session to discuss strategy as it relates to litigation, and not return to open session

ROLL CALL VOTE: Mr. Sheehan – Yes  
Mr. McGaughey – Yes  
Mr. Moore – Yes  
Mr. Moriarty – Yes

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Daniel F. Moriarty, III, Clerk

Documents:

Bulky Items/White Goods announcement

DLS Technical Assistance information

BETA proposal